

# Advanced Operative Head and Neck Surgery: A Fresh Frozen Cadaveric Course

Monday 28<sup>th</sup> July 2025

Wales Centre for Anatomical Education (Department of Anatomy), School of Biosciences, Cardiff University

## REPORTING INFORMATION

THIS CONTAINS IMPORTANT INFORMATION. PLEASE TAKE A FEW MINUTES TO READ IT IN ITS ENTIRETY.

Dear Colleague,

Thank you for confirming your attendance at the Advanced Operative Head and Neck Surgery: A Fresh Frozen Cadaveric Course on Monday 28<sup>th</sup> July 2025 in Cardiff. We look forward to welcoming you.

This is to inform you of pertinent details regarding the course, such as the directions to the venue.

### I. GENERAL AND REPORTING INFORMATION

Date: **Monday 28<sup>th</sup> July 2025**

Timings:

Kindly arrive at **0745** hours for briefing and registration. The course will start promptly at 0800 hours. The course will finish at 1630 hours.

Venue:

**Welsh Centre for Anatomical Education  
Cardiff University School of Biosciences  
Sir Martin Evans Building  
Park Place  
Cardiff University  
CF10 3AX**

### II. ADDRESS, DIRECTIONS AND PARKING

Address:

**Welsh Centre for Anatomical Education  
Cardiff University School of Biosciences  
Sir Martin Evans Building  
Park Place  
Cardiff University  
CF10 3AX**

Directions:

- For general directions to reach Cardiff University, please click this link:  
<https://www.cardiff.ac.uk/visit/directions>
- To reach the course venue, please click this link and look for directions to the 'Sir Martin Evans Building':  
<https://www.cardiff.ac.uk/visit/accessibility/cathays-park-campus/sir-martin-evans-building>
- To view the venue on a Google map, please follow this link:  
[https://maps.google.co.uk/maps?q=-sir+martin+evans+building+google+map&ie=UTF-8&ei=0vhuUbnGE8TI4ATR9YHQDw&ved=0CAsQ\\_AUoAg](https://maps.google.co.uk/maps?q=-sir+martin+evans+building+google+map&ie=UTF-8&ei=0vhuUbnGE8TI4ATR9YHQDw&ved=0CAsQ_AUoAg)

- More visual directions to the venue can be found by following this link:  
[http://doctorsacademy.org/Course/DOHNS/image\\_slider\\_latest/directiontovenue.html](http://doctorsacademy.org/Course/DOHNS/image_slider_latest/directiontovenue.html)

**Parking:**

Paid parking is available on the road on either side of the Sir Martin Evans building (Colum Road or Museum Avenue). These car parks are maintained by the council and their rates can be found here:

<https://www.cardiff.gov.uk/ENG/resident/Parking-roads-and-travel/parking/On-street-parking/Pages/On-street-parking.aspx>.

Please click on 'Outer City Centre zone – long stay and short stay'.

Please note that the university does not offer any parking facilities, and off-road parking is the only option.

**Where to Report:**

When you arrive at the School of Biosciences, kindly report to the foyer. A member of the team will direct you to the appropriate room.

**III. BREAKS FOR REFRESHMENTS AND LUNCH**

Refreshments and lunch will be served in a room on the floor above the Dissection Room. No food or drinks of any kind are allowed inside the Dissection Room.

**IV. CLOTHES**

The University will provide aprons/lab coats for you to wear in the Dissection Room, but it does not provide scrubs. You are very welcome to bring your own scrubs to wear in the Dissection Room. Changing room facilities are available. You will need a £1 coin for the locker.

**V. USE OF MOBILE PHONES AND ELECTRONIC DEVICES**

As you would have noted in the short video you watched when you completed the registration, mobile phones and other electronic devices are **strictly prohibited** inside the Dissection Room. If a delegate is found to be using any electronic device at any time inside the Dissection Room, the University reserves the absolute right to expel the individual from the Dissection Room immediately. This decision will be irrevocable.

**VI. HANDLING THE DONOR (CADAVER)**

You are politely, yet strongly, advised to handle and operate on the donor with care and respect. No tissue should be removed from the donor, and any tissue removed as part of the operations should be replaced (e.g., spleen). As in the operating theatre, no instruments, sharps or swabs should be left inside the body. All opened incisions must be closed at the end of the day.

We look forward to seeing you at the course. In the interim, please do not hesitate to contact us at [info@doctorsacademy.org.uk](mailto:info@doctorsacademy.org.uk) if you have any queries.

**Please ring +44 (0) 29 2061 6765 or +44 (0) 75 3426 0131 if you need any help on the day of the course with regards to directions to the venue.**

With very best wishes,

On Behalf of Doctors Academy Multi-Specialty Cadaver Training Course Faculty  
Educational Directorate  
Doctors Academy  
[www.doctorsacademy.org](http://www.doctorsacademy.org)