

Medical School Interviews Course

1st December 2019 School of Biosciences, Cardiff University

REPORTING INFORMATION

THIS DOCUMENT CONTAINS IMPORTANT INFORMATION. PLEASE TAKE A FEW MINUTES TO READ IT IN ITS ENTIRETY.

Dear Candidate,

Thank you for choosing to attend this course. May we take this opportunity to welcome you to the course and to Cardiff.

This mail is to inform you of the directions to the venue, the reporting procedures, and the format.

I. GENERAL AND REPORTING INFORMATION

Date: 1st December 2019 (Sunday)

Registration:

Registration will take place at **0850 hours**. Kindly arrive at 0850 hours and wait in the foyer of the building. A member of the team will show you to the appropriate room.

Start of Course:

You will be ushered to the lecture theatre at **0855 hours** for a 0900 hours start. Unless you have informed us in advance, arrival after the start of the course would not be deemed appropriate or professional.

End of Course:

The course will finish at **1315 hours**. If appropriate, your parents/guardians can collect you at **1315 hours** from the foyer of the building. <u>Kindly note that, since it is a Sunday, there is no waiting area within the University premises during the day.</u>

Venue:

School of Biosciences, Sir Martin Evans Building, Cardiff University

www.doctorsacademy.org

Where to Report:

When you arrive at the Biomedical Building, also called the Sir Martin Evans Building (where the security centre is based), please follow directions to enter the School of Biosciences. Once you enter the building, please report to the foyer. A member of the team will show you to the appropriate room.

II. ADDRESS, DIRECTIONS AND PARKING

Address: Cardiff School of Biosciences Sir Martin Evans Building Park Place Cardiff University CF10 3AX Wales

Directions:

• For general directions to reach Cardiff University, please click on the link below: https://www.cardiff.ac.uk/visit/directions

• To reach the course venue, please click on this link and look for directions to the 'Sir Martin Evans Building': https://www.cardiff.ac.uk/visit/accessibility/cathays-park-campus/sir-martin-evans-building

• To view the venue on a Google map, please follow this link: https://maps.google.co.uk/maps?q=sir+martin+evans+building+google+map&ie=UTF-8&ei=0vhuUbnGE8TI4ATR9YHQDw&ved=0CAsQ_AUoAg

More visual directions to the venue can be found by following this link: http://doctorsacademy.org/Course/DOHNS/image_slider_latest/directiontovenue.html

III. COURSE FORMAT AND CONTENTS

There is always the possibility of a session over-running, and some flexibility in the programme may be required. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict timeschedule. Thus, we will endeavour to comply with the session times, as per the programme.

Kindly follow this link to view the programme for the course: https://doctorsacademy.org.uk/coursenw/MEDSIC/PGM.pdf

IV. DRESS CODE

The dress code for this course is professional/semi-formal/smart-casual. Kindly refrain from wearing shorts of any kind, hoodies, and flip-flops.

V. BREAKS FOR REFRESHMENTS

There will be a 20-minute refreshment break, during which you will be provided with coffee/tea and biscuits/cakes. Water will be available from the water fountains at all times.

Please call +44 (0) 29 2061 6765 or +44 (0) 75 3426 0131 if you need any help on the day of the course with regards to directions to the venue.

We look forward to meeting you at the course. Please do not hesitate to contact us at courses@doctorsacademy.org.uk if you have any queries in the interim.

With very best wishes,

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